

Northern Community Development Services  
Board of Directors Meeting – Minutes



**Monday, January 11, 2016 - 5:30pm**  
**Emo Inn – Emo, ON**

**In attendance**

Steve Maki	President
Gerd O’Sullivan	Vice President
Carol Ewacha	Secretary/Treasurer
Mark Caron	Director
Jeanette Cawston	Director
Nicke Paddock	Executive Director
Sheryl Supinski	Recording Secretary

**Regrets**

Gary Gamsby	Director
Trevor Fitzgerald	Director

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
	Welcome Remarks/Orientation	<b>Steve Maki</b>		<b>Meeting called to order at 5:32pm</b>
1.	Acceptance of the Agenda	<b>Steve Maki</b>		<b>Motion to accept the Agenda as presented:</b> Moved by – G. O’Sullivan 2 <sup>nd</sup> by – M. Caron
2.	Approval of Minutes – October 13, 2015	<b>Steve Maki</b>		<b>Motion to approve the October Minutes:</b> Moved by – C. Ewacha 2 <sup>nd</sup> by – J. Cawston
3.	New Business a) ED’s annual evaluation	<b>Nicke Paddock</b>		a) N. Paddock provided evaluation documents to G. O’Sullivan for review. Will get a copy of the documents to S. Maki as well

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
4.	Other business a) Letter of Interest for Auditor - responses	<b>Nicke Paddock</b>		<b>a) Motion to have N. Paddock retain Stewart &amp; Sande's auditing services for the 2016/17, 2017/18, 2018/19 period.</b> Moved by – J. Cawston 2 <sup>nd</sup> by – G. O'Sullivan
5.	Financial Report	<b>Nicke Paddock</b>		<b>Motion to approve the Financial Report as presented:</b> Moved by – C. Ewacha 2 <sup>nd</sup> by – M. Caron
6.	Executive Director Report	<b>Nicke Paddock</b>		<b>Motion to accept the Executive Director's Report:</b> Moved by – G. O'Sullivan 2 <sup>nd</sup> by – M. Caron
7.	Board Information a) Meeting Schedule  b) Staff Report	<b>Steve Maki</b>		a) 2016 Board Meeting schedule provided  b) A brief report from staff on recent NCDS events
8.	Next Meeting Date	<b>Steve Maki</b>		<b>Tuesday, February 9, 2016 @ 5:30pm</b>
9.	Adjournment	<b>Steve Maki</b>		<b>Motion to adjourn:</b> Moved by – G. O'Sullivan Meeting adjourned at 6:50pm

President \_\_\_\_\_

Vice President \_\_\_\_\_

Treasurer/Secretary \_\_\_\_\_

Director \_\_\_\_\_

Director \_\_\_\_\_

Director \_\_\_\_\_

Director \_\_\_\_\_